

HOME OCCUPATIONS REGULATIONS

CITY OF PLANO BUILDING INSPECTION DEPARTMENT

Zoning Ordinance, Division 1, Article 8, Section 8.200, Terms Defined

Definition - Home Occupations:

Any activity carried out for gain by a resident which results in the manufacture or provision of goods and/or services and is conducted as an accessory use in a dwelling unit.

Zoning Ordinance, Division 3, Article 15, Section 15.700, Home Occupations

In all cases, home occupations shall meet the following conditions and requirements:

- .1 Only one employee other than occupants of the residence may be employed. A person who receives a wage, salary, or percentage of profits directly related to the home occupation shall be considered an employee. This definition shall not include the coordination or supervision of employees who do not regularly visit the house for purposes related to the business.
- .2 No interior or exterior signage shall be used to advertise the occupation. Vehicles bearing business signs shall not be parked on the street or within 30 feet of the curb.
- .3 A home occupation shall be conducted wholly within the principal dwelling and not in any accessory building. The total floor area to be used for a home occupation shall not exceed 20% of the total floor area of the principal dwelling, including garages. However, instructional classes may be held outside providing other stipulations of this ordinance are met. A maximum of 6 students may be allowed in each session.
- .4 Merchandise shall not be offered or displayed for sale on the premises. Sales incidental to a service shall be allowed, and orders previously made by telephone or at a sales party may be filled on the premises.
- .5 No outdoor storage of materials, goods, supplies, or equipment shall be allowed.
- .6 No building alterations shall be allowed that alter the residential character of the home.
- .7 No repair or servicing of vehicles, internal combustion engines, large equipment, or large appliances shall be allowed.
- .8 A home occupation shall produce no offensive noise, vibration, smoke, electrical interference, dirt, odors, or heat in excess of those normally found in residential areas.
- .9 No toxic, explosive, flammable, combustible, corrosive, radioactive, or other hazardous materials shall be used or stored on the site for business purposes.
- .10 No traffic shall be generated by a home occupation in greater volumes than normally expected in a residential neighborhood, and any parking must be accommodated within the required off-street parking for the residence or along the street frontage for the lot.

No permit or license is required from the City of Plano to operate a home occupation which fully complies with the above provisions. It is advisable, however, to contact the county to discuss establishing a business name (dba) and to contact the State Comptroller's Office regarding the need for a sales tax certificate. Phone numbers are as follows: Collin County Clerk's Office: 972-548-4185 or 972-424-1460 ext: 4185. State Comptroller's Office: 9221 LBJ Freeway, Suite 100 Dallas, TX 75243-3429 972-792-5800.

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